

Helen Carr

August 18, 2003

President's Cabinet Agenda
Monday, August 25, 2003
10:30 a.m. to 12:00 noon, President's Conference Room

[illegible]

President's Cabinet

Helen Carr

Notes

August 26, 2003

President's Cabinet Agenda
Monday, August 25, 2003
10:30 a.m. to 12:00 noon, President's Conference Room

Present: Barbara Allcox, Helen Carr, Saul Jones, Mariles Magalong, McKinley Williams

Item	Person(s) Responsible	Outcome
College Council Issues for 2003-04	Helen Carr	Major issues identified: development of revised mission statement; 2003-04 instructional equipment funds; review of college planning calendar; review of Measure A projects.
Student Learning Outcomes	Helen Carr	Saul will work with faculty to develop definitions and process(es) related to student learning outcomes. Spring 2004 All College Day will be used if group involvement is needed. Mack will ensure that Student Learning Outcomes appear on division and Council of Chair agendas as discussion items. Management will provide support as needed.
Program Review - Validation Review Dates Established	Helen Carr/Tim Clow	Reports on program validated on All College Day 2003 will be reviewed by President's Cabinet in October: Administration of Justice; Automotive Services, Biotechnology; Business Office Technology; Dental Assisting; Drafting Technology; Journalism; Medical Assisting; Health Sciences; and Physical Education & Athletics.
Program Review - Programs to be Reviewed in Fall 2003	Helen Carr/Tim Clow	Programs self-studies to be conducted are the following: Physics, Nursing, CNA, EMED, Culinary, Business, Foreign Language, CCT, BSAT division and Dental Assisting.
PFE Allocation for 2003-04	Helen Carr	The college allocations for 2003-04 is 507,988 for college projects; \$71,500 for full-time faculty (Jason Berner); and \$60,608 for Resource Development. The

		College Council recommendation will be to spend only on salaries and preserve the remainder until a determination is made regarding mid-year cuts.
Other	Helen	Melody will send President's Cabinet dates to cabinet members. New grand pianos are needed for the PAC and the music building. Mariles will meet with the district purchasing office, the CAH Dean, and full-time music faculty to discuss parameters for purchasing new pianos on a lease/purchase plan. The group should bring recommendations for pianos in the low, medium and high ranges.